

**Job Title**: Environmental Advisor – Wales Metal Mines Programme

**Department:** Environment Technical and Operations

**Reports to:** Technical Manager – Technical Team Advisory Team Lead

**Direct Reports:** None

**Main purpose of the job**

* To provide specialist environmental assessment and environmental management related advice and support to the Mining Remediation Authority’s project delivery teams, with particular focus on the Welsh Government funded Wales Metal Mines Programme (WMMP).
* To lead on the environmental assessment (statutory and non-statutory) of project activities, ensuring appropriate ecological and other environmental data is collected and utilised during all stages of project development and delivery.
* To advise on incorporation of current and evolving policies and commitments, including those of the Mining Remediation Authority and Natural Resources Wales (NRW), into the operation and maintenance of Mining Remediation Authority mine water treatment and mine remediation schemes. Working closely with the Sustainability, Nature Recovery and Environmental Management System managers in the Mining Remediation Authority and NRW.
* To be proactive in identifying risks and opportunities that need to be considered during operation and maintenance of mine remediation schemes as well as development and delivery of new projects.
* Promoting best environmental practice and driving operations and projects towards more sustainable outcomes, considering the principles of Sustainable Development. Interacting with Programme and Project Managers working on Coal Programme Projects, mine water treatment operations and the Water and Abandoned Metal Mines programme (in England) in order to share knowledge and experience.
* To act as a first point of contact for WMMP Project Managers on matters relating to ecological and other environmental management, protection and improvement.
* Manage third party Environmental Clerk of Works support and the audit / assurance of work delivered by consultants and contractors.

**Responsibilities**

**Specific:**

* Working with Project Managers and wider project teams to provide advice and support relating to environmental (including but not limited to ecological, heritage and landscape) risks, constraints and opportunities during all stages of a project, including the development (scoping, feasibility, design, consenting, planning), construction and operational stages.
* Advising and inputting into the development and design of solutions, in order to reduce environmental impacts and increase the sustainability of projects and schemes, including consideration of multiple outcomes and increasing the benefits delivered.
* Provide Environment Operations Service Managers and Sustainability Team (including Nature Recovery Manager) with technical advice on environmental compliance and improvements on operational sites.
* Supporting Programme Managers (with a focus on the WMMP) to ensure programmes, strategies and plans reflect relevant current environmental legislation and policy objectives and drivers.
* Scoping and supporting third party environmental studies and surveys needed to inform WMMP works. Interpretation of results and data arising, feeding into mitigation design and project development and design of maintenance and refurbishment activities on operational sites.
* Reviewing and assessing the adequacy and appropriateness of environmental information, reports and recommendations provided by third party consultants and organisations, including regulatory bodies.
* Conducting site visits to complete ecological and environmental inspections to check on installation, maintenance and performance, on operational schemes and during construction activities.
* Attending design, pre-start and other liaison meetings (virtual and on-site), to discuss ecological and other environmental protection and management issues, with other specialists, project management personnel, regulators and other stakeholders.
* Co-ordinating the production of environmental consents and permits including relevant environmental screening, scoping and assessments required to inform applications.
* Liaising with internal and external stakeholders including governmental and regulatory bodies and partner organisations to ensure the timely and effective delivery of operational project, policy or strategy obligations.
* Co-ordinating and producing environmental risk control documentation for projects and liaising with consultants and contractors to ensure implementation.
* Acting as a first point of contact and promoter on matters relating to ecological and other environmental management, protection and improvement. This includes working closely with our in-house teams to ensure compliance with Mining Remediation Authority environmental management requirements and objectives.
* To develop and maintain an expert knowledge of ecological and other environmental management design, policies and procedures, to assist in keeping individual projects and programmes up to date in terms of best practice.

**General**

* Represent the Mining Remediation Authority and the Wales Metal Mines Programme through the promotion of the visions, values and sustainability aims and aspirations to external bodies including through meetings, articles, presentations and conferences, sharing ideas to optimise outcomes and identify opportunities.
* Comply with Mining Remediation Authority policies and procedures as well as internal systems, particularly quality, safety and environmental policies and procedures, challenge and provide ideas for improvement if issues are identified.
* To act in accordance with the behaviours and values of the organisation (Trusted, Inclusive, Progressive).
* To manage your own performance to be accountable for meeting individual, team and corporate objectives.
* To act in accordance with the Scheme of Delegation and ensure propriety and regularity in the handling of public funds.
* To actively demonstrate the Mining Remediation Authority’s customer service standards expected of your role.
* To assist with the preparation and execution of the team’s objectives, budgets and financial records.
* To support research and development projects and maintain awareness of relevant external research and best practice.
* To support activities required to ensure that the Mining Remediation Authority’s statutory responsibilities are effectively discharged.
* To carry out any additional reasonable requests from your line manager.

**Competencies Level**

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| **Seeing the bigger picture** - has an in-depth understanding and knowledge of how the role fits with and supports the Mining Remediation Authority’s business priorities | **4** |
| **Changing and improving** - responsive, innovative and seek out opportunities for continuous improvement | **4** |
| **Making effective decisions** - objective; uses sound judgement, evidence and knowledge to provide accurate, expert and professional advice in a timely manner | **5** |
| **Leading and communicating** - leads from the front and communicates with clarity, conviction and enthusiasm | **4** |
| **Collaborating and partnering** - creates and maintains positive, professional and trusting working relationships with a wide range of people, within and outside the Mining Remediation Authority, to achieve results | **5** |
| **Building capability for all** - has a strong focus on continuous learning for self, others and the organisation | **4** |
| **Achieving commercial outcomes** - has a commercial, financial and sustainable mind-set to ensure all products and services deliver added value and stimulate growth | **4** |
| **Delivering good value for money** - achieves a good mix of quality and effectiveness for minimal cost and to improve return on investment | **4** |
| **Managing a quality service** - plans, organises and manages their time and activities to deliver a high-quality customer experience | **4** |
| **Delivering at pace** - delivers timely performance, with energy, and taking responsibility and accountability for high-quality outcomes | **4** |

**Person specification**

| **Job Title:** Environmental Advisor | | **Department:** Environment Technical and Operations |
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|  | **Essential** | **Desirable** |
| **Qualifications and Training** | * Degree or equivalent qualification in relevant environmental discipline or demonstrable equivalent experience. * Eligible for membership of a recognised professional body (CIEEM, IEMA or similar) with a route to chartered status. | * Master or postgraduate degree in relevant environmental discipline. * Membership of a recognised professional body (CIEEM, IEMA or similar). * Chartered Environmentalist status or other appropriate accreditation or actively working towards same. |
| **Experience and Knowledge** | * Working knowledge of Welsh environmental legislation, relating to:   + Environmental Impact Assessment   + Habitats Regulations Assessment * Working knowledge of policy drivers for environmental protection and improvement in Wales * Experience of working on multidisciplinary projects, providing clear advice and recommendations to project teams relating to environmental planning and consenting requirements. * Engaging with and managing multiple stakeholders including regulatory authorities and statutory stakeholders. * Developing clear scopes of work for project and programme activities related to ecological and other environmental issues. * Understanding of wider sustainability agendas in governmental and non-governmental organisations and related issues. | * Working knowledge and / or experience of   + Strategic Environmental Assessment   + Town and Country Planning legislation * Specialism in a relevant technical environmental disciplines for example:   + Archaeology and Cultural Heritage   + Landscape   + Ecology   + Water quality and flood risk. * Previous experience working on pollution remediation infrastructure projects and / or water treatment schemes including wetlands / SuDS. * Experience of undertaking Environmental Clerk of Works role during construction activities. * Working in a programme and project management environment with Project Management experience. * Experience / working knowledge of other sustainability considerations related to development projects including carbon management, Natural Capital, ecosystems services. * Experience in contract management and / or managing external consultants and contractors. |
| **Skills and Abilities** | * Excellent research, planning and organisational skills. * Strong attention to detail. * Ability to work at pace. * Strong interpersonal and communications skills. * Positive team worker, but also able to work on own initiative. * Able to manage multiple and often conflicting priorities to tight deadlines and a high standard. * Full UK driving licence, willingness to travel to mine sites across Wales. | * Welsh language skills, experience working in an environment where the use of Welsh is encouraged and protected. * The ability to manage others and build relationships with external stakeholders. * Experienced GIS user. |

     